



# REGULAR MEETING

## AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4189

**Thursday**

**November 9, 2017**

**8:00 A.M.**

**District President: Gretchen Stranzl McCann**

**Vice President: Jim Lincoln**

**District Directors: Ashley Anderson Bennett, Rainer Hoenicke,**

**Jon Kanagy, Beth Painter, Bill Pramuk**

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**Executive Director: Leigh Sharp District Secretary: Anna Mattinson District Counsel: Susie Altman**

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### GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a regular Meeting on Thursday, November 9, 2017 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 72 hours prior to the meeting date by contacting 707-252-4189, ext. 3110. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 4:00 P.M., except for District Holidays.

**1. WELCOME AND CALL TO ORDER BY CHAIR, 8:00 A.M. ROLL CALL.** The meeting is to be called to order and roll call taken at 8:00 A.M.

**A. Roll Call**

The District Secretary will take attendance.

**B. Approval of Meeting Minutes**

The Board will consider approval of minutes from the October 12, 2017 regular meeting.

**C. Ratification of District Bills**

The board will review and ratify bills approved by the Executive Director.

**D. Approval of District Bills**

The board will review and consider approval of the District bills for October 2017.

**2. PUBLIC COMMENTS**

In this time period, anyone may comment to the Board regarding any subject over which the district has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

### **3. EDUCATIONAL PRESENTATION**

There is no educational presentation planned

### **4. CONSENT CALENDAR**

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

**A. Authorize Executive Director to execute Amendment No. 1 to NRCS Contribution Agreement 6000001817 (Award No. NR179104XXXXC008) increasing total compensation by \$50,000 for the purpose of providing post-fire related technical services in Napa County.**

RCD and NRCS staff have been working on an amendment to our existing contribution agreement so that an additional \$50,000 would be made available to the RCD to provide fire recovery related assessments, workshops, outreach, and conservation planning assistance over a three-year period. The RCD would be required to match NRCS funds with \$45,500 over the three-year period. Match funds are available through an existing agreement with Napa County Planning, Building, and Environmental Services. This action authorizes the Executive Director to execute the amendment with NRCS on behalf of the RCD.

### **5. SET ITEMS OR PUBLIC HEARINGS**

**8:05 AM. Presentation, discussion and authorization to accept the 2016-2017 Audit Report.** Larry Bain, C.P.A.

The draft audit for FY 16-17 was completed on October 19, 2017 by Larry Bain, C.P.A. It is the opinion of the auditor that the financial statements of the District present fairly, in all material respects, the respective financial position of the governmental activities of the District as of June 30, 2017, and the financial position for the year ended in conformity with accounting principles generally accepted in the U.S.A. There were no internal control comments or findings. The draft audit was reviewed by Charlie Pillon, our consultant for financial management and accounting services and Leigh, RCD Executive Director. The RCD Finance Committee was not available to meet on their regularly scheduled meeting date of November 1 to review the audit.

## 6. UNFINISHED BUSINESS

### **A. Update on 2017 CARCD Annual Conference and designating RCD Director(s) to serve as voting delegates.** *Leigh*

Four RCD staff are planning to attend conference this year and no directors are anticipated to attend. No delegates need to be assigned if directors will not be present at the conference.

### **B. Update on RCDs application to the San Francisco Bay Regional Water Quality Control Board for RCD to become an approved third-party to help property owners meet requirements of the General Waste Discharge Requirements for Vineyard Properties in the Napa River watershed.** *Leigh*

RCD prepared an application and it was submitted to Water Board staff on October 25, 2017. We've been told that the Water Board review applications as they are submitted and will approve third-parties in January 2018.

## 7. NEW BUSINESS

### **A. Review and Discuss District Financial Reports.** *Anna*

Accounts Receivable, Cash Flow and 1<sup>st</sup> Quarterly Financial Report will be presented.

### **B. Update and discussion about RCDs role in post-fire watershed restoration response.** *Leigh*

The RCD is involved with post-fire watershed recovery efforts at several levels. Funds for the effort are derived from agreements with NRCS, Napa County Planning, Building & Environmental Services, and through funds from the RCDs fund balance. RCD staff is engaged in inter-agency coordination meetings, is making post-fire recovery information available on it's website, is doing outreach through e-blasts and facebook, and is providing one-on-one technical services to landowners.

### **C. Discuss Upcoming Events and Possible Director Participation.** *Leigh*

- Wild Napa – American Badger. November 8 @ Napa Library. 7:00 – 8:00 PM
- Give! Guide Kick-Off Party. November 9 @ Hampton Suites. 5:30 – 7:30 PM
- Acorn to Oaks Community Planting Day. November 18 @ Alston Park. 9:30 – 11:30.
- EECNC Movie – Before the Flood. December 14 @ NVC Performing Arts Center. 6:30 – 9:30.

### **D. Identify possible agenda/discussion items for future meeting(s).**

- Cannabis growth and impact in Napa County (update Early 2018)
- Watershed and Oak Woodland Protection Initiative of 2018

- Sustainable Groundwater Management Act (Early 2018)
  - How SGMA accounts for property’s potential for groundwater recharge
- Climate Action Plan (Late 2017 or early 18)
- Garrett Allen, CDFW
- Waste Discharge Requirements for Vineyards (Periodic updates on program)

**E. Correspondence**

1. CSDA – website update notification
2. The Crush, October 2017
3. CSDA Newsletter, Sept – Oct 2017
4. CSDA Newsletter (Sept./Oct. 2017)

**8. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST AND DIRECTORS’ COMMENTS** Leigh and Emma will give an update on current projects and activities. Board Directors comments and updates may also be given.

**9. ADJOURNMENT**

**FUTURE BOARD MEETING DATES:**

- December 7 – HCV Advisory Committee Meeting 8:00 A.M.
- December 14 – Board Meeting 8:00 A.M.
- January 11, 2018 – Board Meeting 8:00 A.M.
- February 1, 2018 – Finance Committee Meeting 9:00 A.M.
- February 8, 2018 – Board Meeting 8:00 A.M.
- March 1, 2018 – HCV Advisory Committee Meeting 8:00 A.M.
- March 8, 2018 – Board Meeting 8:00 A.M.
- April 12, 2018 – Board Meeting 8:00 A.M.
- May 3, 2018 – Finance Committee Meeting 9:00 A.M.
- May 10, 2018 – Board Meeting 8:00 A.M.
- June 7, 2018 – HCV Advisory Committee Meeting 8:00 A.M.
- June 14, 2018 – Board Meeting 8:00 A.M.