



# REGULAR MEETING

## AGENDA

**NAPA COUNTY RESOURCE CONSERVATION DISTRICT**

**1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4189**

**Thursday**

**October 12, 2017**

**8:00 A.M.**

**District President: Gretchen Stranzl McCann**

**Vice President: Jim Lincoln**

**District Directors: Ashley Anderson Bennett, Rainer Hoenicke,**

**Jon Kanagy, Beth Painter, Bill Pramuk**

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**Executive Director: Leigh Sharp District Secretary: Anna Mattinson District Counsel: Susie Altman**

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### GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a regular Meeting on Thursday, October 12, 2017 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 72 hours prior to the meeting date by contacting 707-252-4189, ext. 3110. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 4:00 P.M., except for District Holidays.

**1. WELCOME AND CALL TO ORDER BY CHAIR, 8:00 A.M. ROLL CALL.** The meeting is to be called to order and roll call taken at 8:00 A.M.

**A. Roll Call**

The District Secretary will take attendance.

**B. Approval of Meeting Minutes**

The Board will consider approval of minutes from the September 19, 2017 special meeting.

**C. Ratification of District Bills**

The board will review and ratify bills approved by the Executive Director.

**D. Approval of District Bills**

The board will review and consider approval of the District bills for September 2017.

### 2. PUBLIC COMMENTS

In this time period, anyone may comment to the Board regarding any subject over which the district has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

### **3. EDUCATIONAL PRESENTATION**

Mike Palladini, Stewardship Program Manager, Land Trust of Napa County

Greg Clark, Napa County Agricultural Commissioner

### **4. CONSENT CALENDAR**

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

#### **A. RCD Activity Report for September**

#### **B. NRCS Activity Report for September**

#### **C. Ratify Agreement between Napa County RCD and Alluvion Biological Consulting for RCD to assist with the Barry Street Bridge Replacement Project in the City of Calistoga.**

The RCD Executive Director executed an agreement with Alluvion Biological Consulting in the amount of \$5,000 for RCD to provide biological assistance for the Barry Street Bridge Replacement Project in the City of Calistoga. The California Department of Fish & Wildlife requires a qualified biologist to monitor the Project and recommend avoidance and impact minimization measures for California fresh water shrimp. RCDs participation will avoid the Project being delayed and the potential for prolonged habitat disruption. Tasks include weekly visits to the project site and weekly reports. The term of the agreement is September 25, 2017 through November 30, 2017.

#### **D. Ratify Amendment No. 1 to RCD Agreement No. 2016-09 with Chares Pillon for financial services.**

The RCD Executive Director executed Amendment No. 1 to Agreement 2016-09 with Charles Pillon to extend the term of the contract by 13-months, to amend the scope of work to include financial services for fiscal year 2017/18, and to increase maximum compensation by \$5,000 to cover the extended term of the agreement.

#### **E. Authorize President to sign Agreement with City of Napa for RCD to provide water-wise landscape education and on-call biologist services.**

This agreement is for fiscal year 2017-18 and provides compensation up to \$32,000 for RCD to assist City of Napa with water conservation programming and to provide on-call

biological expertise related to sensitive and protected species for Water Division routine maintenance and emergency situations. The scope of work includes tasks such as: coordination of the Bay Friendly Garden Tour, assistance with the Qualified Water Efficient Landscaper (QWEL) Training, workshops, and youth education, coordination related to maintenance of the Vintage High School Rain Garden and Water-Wise Landscape, and on-call biological services to help the City avoid adversely affecting sensitive or protected species during routine maintenance and emergency situations. This agreement replaces a similar agreement that the RCD Board signed at their August meeting that was never executed by the City of Napa. The previous agreement only included services related to water conservation education.

**F. Authorize President to sign Memorandum of Understanding with Marin Municipal Water District (MMWD) and North Bay Watershed Association (NBWA) for RCD to assist with coordination of the 2018 NBWA Watershed Conference.**

This MOU provides maximum compensation of \$10,000 to Napa RCD for assistance with coordinating the 2018 NBWA Annual Conference which is being held in Petaluma in April 2018. RCD staff will assist with coordination tasks such as: venue selection and, food service and logistical details, and venue set-up. The term of this agreement is September 25, 2017 through June 30, 2018.

**G. Ratify and approve Executive Director to execute Agreement No. 6000001817 between USDA Natural Resources Conservation Service and Napa RCD for RCD to increase NRCS capacity to meet conservation planning and implementation demands in Napa County.**

This contribution agreement appropriates an initial \$25,000 to Napa RCD to deliver technical assistance in Napa County related to conservation and soil health planning and agricultural irrigation evaluations, and to coordinate and deliver associated workshops. The term of this agreement is September 22, 2017 through May 31, 2021. During the term of the Agreement an additional \$50,000 may be appropriated by NRCS to Napa RCD. It is anticipated that these funds will primarily be utilized to provide LandSmart Conservation Planning services.

**H. Authorize President to sign Agreement with Sonoma RCD for Napa RCD to provide technical assistance related to implementing LandSmart On-the Ground in Sonoma County.**

This agreement, with maximum compensation of \$5,000 and a term of September 25, 2017 through June 30, 2020, provides funding for Napa RCD staff to assist with coordination and delivery of an Equipment Operator Training, to participate in up to two Technical Advisory Committee meetings, and to provide other LandSmart associated support as funding allows. Funds for this project are derived from the EPA's 319(h) Program administered by the State Water Resources Control Board.

## 5. SET ITEMS OR PUBLIC HEARINGS

There are no set items or public hearings scheduled.

## 6. UNFINISHED BUSINESS

**A. Authorize the Executive Director, on behalf of the RCD, to apply to the San Francisco Bay Regional Water Quality Control Board to become a provider of an Agricultural Third-Party Program to assist growers in the Napa River watershed to meet requirements of the Water Board's Waste Discharge Requirements for Vineyards.**

*Leigh*

## 7. NEW BUSINESS

**A. Review and Discuss District Financial Reports.** *Anna*

Accounts Receivable and Cash Flow will be presented.

**B. Discuss 2017 CARCD Annual Conference and Designate RCD Director(s) to serve as voting delegate and alternate delegate at the conference.** *Leigh*

The CARCD Annual Conference will run November 15 – 18, with major sessions occurring on November 16 – 17. Topic tracks include: 1. Balancing our Resources, Managing our Future, 2. Agriculture is Part of the Solution, 3. Strong Partnerships Bring Lasting Results, 4. Critical Conservation Challenges, and 5. Behind the Curtain: RCD Operations. The Board will discuss whom, if anyone from the Board, will attend conference and may appoint a Director to serve as a voting delegate.

**C. Discussion and possible action to support CARCD Resolution No. 17-01 updating CARCD Bylaws to reflect changes in committee structure and CARCD Resolution No. 17-02 updating CARCD Bylaws to allow CARCD Regions to submit resolutions for consideration during the CARCD's annual business meeting.**

The Board will discuss and possibly vote on their support or opposition to CARCD Resolutions 17-01 and 17-02.

**D. Huichica Creek Sustainable Vineyard and Orchard Update.** *Charles*

Charles will provide a brief update regarding activities at the vineyard.

**E. Discuss Upcoming Events and Possible Director Participation.** *Leigh*

- UC Master Gardeners Lecture: Pumpkins & Squash. October 5 @ Napa Library. 7:00 PM
- California Native Plant Society Sale. October 7 & 8 @ Skyline Park. 10 AM – 4 PM.
- WILD Napa – Spiders! October 11 @ Napa Library. 7:00 PM
- WILD St. Helena – Owls! October 12 @ St. Helena Library. 6:30 PM

- WILD American Canyon – Bats! October 25 @ Am. Can Library. 6:30 PM
- Sudden Oak Death Blitz Results! October 28 @ Napa County Library. 10:30 AM
- Acorn to Oaks Community Planting Day. November 18 @ Alston Park. 9:30 – 11:30.

**F. Identify possible agenda/discussion items for future meeting(s).**

- Cannabis growth and impact in Napa County (Fall, 2017)
- Watershed and Oak Woodland Protection Initiative of 2018
- Sustainable Groundwater Management Act (Early 2018)
  - How SGMA accounts for property’s potential for groundwater recharge
- Climate Action Plan (Late 2017 or early 18)
- Garrett Allen, CDFW
- Waste Discharge Requirements for Vineyards (Periodic updates on program)

**G. Correspondence**

1. SDRMA Letter and Presidents Special Award acknowledging dedicated efforts of RCD towards proactive loss prevention and workplace safety.
2. California Forest Stewardship Program Newsletter (Summer 2017)
3. Solano RCD Newsletter (Fall 2017)
4. CSDA Newsletter (Sept./Oct. 2017)

**8. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST AND DIRECTORS’ COMMENTS** Frances and Emma will give an update on current projects and activities. Board Directors comments and updates may also be given.

**9. ADJOURNMENT**

**FUTURE BOARD MEETING DATES:**

November 2 – Finance Committee Meeting 9:00 A.M.

November 9 – Board Meeting 8:00 A.M.

December 7 – HCV Advisory Committee Meeting 8:00 A.M.

December 14 – Board Meeting 8:00 A.M.

January 11, 2018 – Board Meeting 8:00 A.M.

February 1, 2018 – Finance Committee Meeting 9:00 A.M.

February 8, 2018 – Board Meeting 8:00 A.M.

March 1, 2018 – HCV Advisory Committee Meeting 8:00 A.M.

March 8, 2018 – Board Meeting 8:00 A.M.

April 12, 2018 – Board Meeting 8:00 A.M.

May 3, 2018 – Finance Committee Meeting 9:00 A.M.

May 10, 2018 – Board Meeting 8:00 A.M.

June 7, 2018 – HCV Advisory Committee Meeting 8:00 A.M.

June 14, 2018 – Board Meeting 8:00 A.M.