



# AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT

## FINANCE COMMITTEE

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4189

**Thursday                      November 2, 2017                      9:00 A.M.**

**Committee Chair: Jim Lincoln**

**Committee Members: Mayacamas Olds and Bob Zlomke**

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**Executive Director: Leigh Sharp**

**Office Manager: Anna Mattinson**

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### GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a regular meeting of the Finance Committee on Thursday, November 2, 2017 at 9:00 A.M. at the District Office, 1303 Jefferson Street, Suite 500B, Napa, CA. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 24 hours prior to the meeting date by contacting 707-252-4189, ext. 3110. Time for public commentary will be provided. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 5:00 P.M., except for District Holidays.

**1. CALL TO ORDER; ROLL CALL** The meeting is to be called to order and roll call taken at 9:00 A.M.

**A. Minutes.** Discussion and approval of minutes from the August 3, 2017 meeting.

**2. PUBLIC COMMENTS**, including requests for consideration of items to be placed on future agendas as well as comments and announcements by District Directors and Staff. No action will be taken on non-agenda items.

**3. UNFINISHED BUSINESS**

There is no unfinished business.

#### **4. NEW BUSINESS**

**A. Review and discuss financial reports: quarterly finance report.** *Anna*

**B. Update on Fiscal Year 16-17 Audit.** *Anna*

The audit has concluded and in the opinion of the auditor, the basic financial statements present fairly, in all material respects, the financial position of the District as of June 30, 2017. Auditor, Larry Bain, went over the Audit with Leigh Sharp, Tracy Schultz and Anna Mattinson. The Audit Report was reviewed by Charlie Pillon and will be presented at the November 9, 2017 Board meeting Larry Bain.

**C. Update on federal approval of RCDs indirect cost rate proposal.** *Anna*

Leigh and Charlie have drafted the indirect cost rate proposal for FY 18/19 and will submit it for federal review in the next few weeks. *Anna*

**D. Discussion about funding for post-fire recovery assistance.** *Anna*

Leigh has been taking steps to secure funding so that Napa RCD can assist in providing post-fire recovery technical assistance. An amendment with NRCS is in process to add \$50,000 to an existing contribution agreement between NRCS and RCD. Napa County Planning staff has requested that RCD provide technical services for post-fire erosion control and recovery to anyone requesting assistance with funds available through RCDs existing agreement with Napa County Planning. The RCD has requested time extensions for two agreements with the State Water Resources Control Board related to implementing rural road reduction projects, farm conservation planning through LandSmart, and sediment reduction planning in the Bale Slough/Bear Creek watershed. Leigh will provide an update of post-fire recovery coordination and efforts that the RCD is involved in at the Board meeting on November 9, 2017.

#### **5. ADJOURNMENT**

**Next Meeting: February 1, 2018 at 9:00 AM**