



AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4189

Thursday

February 9, 2017

8:00 A.M.

District President: Gretchen Stranzl McCann

Vice President: Jim Lincoln

District Directors: Ashley Anderson Bennett, Rainer Hoenicke,

Jon Kanagy, Beth Painter, Bill Pramuk

Executive Director: Leigh Sharp District Secretary: Anna Mattinson District Counsel: Susie Altman

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a regular Meeting on Thursday, February 9, 2017 at 8:00 A.M. The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 72 hours prior to the meeting date by contacting 707-252-4189, ext. 3110. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 4:00 P.M., except for District Holidays.

1. WELCOME AND CALL TO ORDER BY CHAIR, 8:00 A.M. ROLL CALL. The meeting is to be called to order and roll call taken at 8:00 A.M.

A. Roll Call

The District Secretary will take attendance.

B. Approval of Meeting Minutes

The Board will consider approval of minutes from the January 12, 2016 regular meeting.

C. Ratification of District Bills

The board will review and ratify bills approved by the Executive Director.

D. Approval of District Bills

The board will review and consider approval of the District bills for January 2016.

2. PUBLIC COMMENTS

In this time period anyone may comment to the Board regarding any subject over which the district has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

Charles Schembre, RCD Vineyard Conservation Coordinator, will present on the process of Carbon Farm Planning at Huichica Creek Sustainable Demonstration Vineyard.

4. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. RCD Activity Report for January

B. NRCS Activity Report for January

C. Authorize President to sign Right of Entry Agreements with several property owners for RCD to conduct a field survey of Cyrus Creek for the purpose of characterizing habitat conditions for steelhead trout.

RCD has an agreement with the City of Calistoga to conduct a habitat assessment of Cyrus Creek. Access to private property is required to complete the assessment. These Right of Entry Agreements provide written authorization for such access.

D. Authorize President to sign Professional Services Agreement with Putah Creek Watershed Group (PCWG) for RCD to provide technical assistance related to implementation of Water Board regulations for irrigated agriculture in the Sacramento Valley.

RCD has provided program and water quality monitoring assistance to the PCWG since 2004. This year, RCD anticipates providing assistance related to implementing a reduced surface water quality monitoring program and assisting PCWG members to address Water Board requirements related to sediment and erosion control plans. Maximum compensation for the period February 1, 2017 through October 31, 2017 is \$4,000.

E. Approve Professional Service Agreement with Mendocino RCD for Napa RCD to provide carbon farm plan and soil health programming in Napa County.

This agreement, with maximum compensation of \$65,002 through March 31, 2019, provides funding to Napa County RCD to provide LandSmart Carbon Farm Planning assistance and to support soil health assessments for vineyards in Napa County. Funding is available through the Specialty Crop Block Grant Program offered by the California

Department of Food and Agriculture with funding from the U.S. Department of Agriculture.

F. Authorization for Jonathan Koehler, Sr. Biologist, to attend the California-Nevada Chapter of the American Fisheries Society (AFS) 51st Annual Meeting in Eureka, CA. April 5 – 7.

Topics of this year's annual meeting will include sessions for fisheries professionals to exchange knowledge regarding drought, climate change, invasive species, changes in the workforce, political climate, budgets and cross-disciplinary partnerships. The estimated cost for attendance including travel, lodging and meals is estimated to be \$1,200. There are funds in the training/conference budget to cover this expense.

5. SET ITEMS OR PUBLIC HEARINGS

There are no set items or public hearings scheduled.

6. UNFINISHED BUSINESS

A. Update and discussion related to fund development activities and Napa Valley Stewardship Society. *Leigh*

7. NEW BUSINESS

A. Review and Discuss District Financial Reports. *Anna*

Accounts Receivable, Cash Flow, and 2nd Quarter Finance reports will be presented.

B. Authorize President to sign Event Contract with Blue Note Napa Valley for May 24, 2017 associated with the Watershed Symposium and further authorize Executive Director to sign any necessary amendments. *Leigh*

This contract commits the RCD to using Blue Note Napa Valley, former City Winery and Napa Valley Opera House, as the event location and caterer for the Watershed Symposium to be held on May 24. The total cost for use of the facility and catering is estimated to be \$9,000 based upon estimated attendance of 150. Based upon past years' experience, RCD anticipates that event sponsorship and registration fees will cover the costs associated with use of the facility and catering.

C. Update regarding status of RCD providing technical review for Erosion Control Plans pursuant to County Agreement 8374. *Leigh*

On January 18, 2017, RCD staff received an email from Napa County Department of Planning, Building and Environmental Services providing formal notification of the County's recent decision to no longer utilize RCDs technical review services for agricultural erosion control plans. Technical review will be carried out by Napa County's Supervising Engineer in the Engineering and Conservation Division. All other aspects of County

Agreement 8374 remain in effect for the duration of the fiscal year. County and RCD will formally revise Agreement 8374 in the coming months to reflect the changes.

D. Review of requirement to file a form 700 pursuant to Fair Political Practices Commission (FPPC). *Leigh*

Every Director and Associate Director is required to complete a Statement of Economic Interests - Form 700. These forms can be submitted on-line and you should have received an email from the FPPC with instructions in mid-December. Alternatively, you may still submit them in paper form to the RCD office. Information and directions related to completing Form 700, and Form 700, can be found at <http://www.fppc.ca.gov/Form700.html>. The Form 700 is due to the RCD by March 9, 2017.

E. Notification and discussion of Napa County Draft Climate Action Plan.

The draft Climate Action Plan is available on the Napa County website at <http://www.countyofnapa.org/CAP/>. Public comments are due on February 24th. RCD staff are reviewing the draft plan to evaluate how soil health and carbon sequestration are incorporated into the plan. Staff may submit a comment letter describing services of the RCD and suggestions related to soil health and carbon sequestration in agriculture.

F. Discuss Upcoming Events and Possible Director Participation. *Leigh*

- WildNapa – Salmonids of the Napa River. February 8. 7 PM at Napa Library.
- Napa-Solano Audubon Society – Owling in the Napa Valley. Sunday February 12, 4:00 – 10:00 PM. Meet at NV Museum. RSVP to robin_leong@netzero.net
- LandSmart Vineyard Planning Workshop – February 16.
- Napa Open Space District 10th Year Celebration. February 23. 5:30 – 7:30 PM. Napa River Inn, Second Floor Ballroom. RSVP at <https://www.eventbrite.com/e/napa-open-space-district-10th-year-celebration-tickets-30964551808>.
- Wild Napa – California Freshwater Shrimp. March 8. 7 PM at Napa Library.
- Wild St. Helena – Salmonids of the Napa River. March 14. 5:30 PM at St. Helena Library.
- Wild American Canyon – Edible Plants. March 15. 6:30 PM at American Canyon Library.
- Earth Day Cleanup and Celebration. April 22. Save the Date!
- Watershed Symposium. May 24. Save the Date!
- Napa / Yountville Garden Tour. June 4. Save the Date!

G. Identify possible agenda/discussion items for future meeting(s).

- Marijuana growth and impact in Napa County

- Reports from Huichica Creek Vineyard & Orchard advisory committee

H. Correspondence

1. NCRCD correspondence to local engineers re: ECP review
2. Napa County PBES email re: ECP review
3. The Crush Newsletter, January 2017
4. In Good Tilth, Winter 2017
5. Forestry Notes, Winter 2017
6. CSDA Highlights of 2016

8. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST AND DIRECTORS' COMMENTS Leigh and an NRCS representative will give an update on current projects and activities. Board Directors comments and updates may also be given.

9. ADJOURNMENT

FUTURE BOARD MEETING DATES:

March 9 - Board Meeting 8:00 A.M.

April 13 - Board Meeting 8:00 A.M.

May 11 – Board Meeting 8:00 A.M.

June 8 – Board Meeting 8:00 A.M.

July 13 – Board Meeting 8:00 A.M.

August 10 – Board Meeting 8:00 A.M.