



SPECIAL AGENDA

NAPA COUNTY RESOURCE CONSERVATION DISTRICT

1303 Jefferson Street, Suite 500B, Napa, CA 94559, 707-252-4189

Friday September 16, 2016 8:00 A.M.

District President: Beth Painter Vice President: Jon Kanagy

**District Directors: Ashley Anderson Bennett, Rainer Hoenicke,
Gretchen Stranzl McCann, Jim Lincoln, Bill Pramuk**

Executive Director: Leigh Sharp District Secretary: Anna Mattinson District Counsel: Susie Altman

GENERAL INFORMATION

The Napa County Resource Conservation District (RCD) will hold a special Meeting on Friday, September 16, 2016 at 8:00 A.M. The meeting room at the District Office is wheelchair accessible. Assistive listening devices and interpreters are available through the Secretary of the Board. Requests for disability related modifications or accommodations, aids or services must be made to the RCD office no less than 72 hours prior to the meeting date by contacting 707-252-4189, ext. 3110. A secondary location for the meeting is 1016 Broadmoor Dr., Napa CA. Time for public commentary will be provided prior to Consent Calendar. Time limitations for individual speakers may be set at the discretion of the Chair. All materials relating to the agenda are available for public inspection at the District Office Monday through Friday, between the hours of 8:00 A.M. and 4:00 P.M., except for District Holidays.

1. WELCOME AND CALL TO ORDER BY CHAIR, 8:00 A.M. ROLL CALL. The meeting is to be called to order and roll call taken at 8:00 A.M.

A. Roll Call

The District Secretary will take attendance.

B. Approval of Meeting Minutes.

The Board will consider approval of minutes from the August 11, 2016 regular meeting.

C. Ratification of District Bills.

The Board will review and ratify bills that were authorized for payment by the Executive Director.

D. Approval of District Bills

The board will review and consider approval of the District bills for August 2016.

2. PUBLIC COMMENTS

In this time period anyone may comment to the Board regarding any subject over which the district has jurisdiction. No comments will be allowed involving any subject matter scheduled for hearing, action, or discussion as part of the current agenda other than to request discussion on a specific consent item. Individuals are requested to limit their comment to three minutes. No action will be taken by the Board as a result of any item presented at this time.

3. EDUCATIONAL PRESENTATION

There will be no educational presentation

4. REPORT FROM EXECUTIVE DIRECTOR, DISTRICT CONSERVATIONIST AND DIRECTORS' COMMENTS Leigh and Rita will give an update on current projects and activities. Board Directors comments and updates may also be given.

5. CONSENT CALENDAR

All items on the consent calendar are considered ministerial or non-substantive and subject to a single motion approval. With the concurrence of the Chair, a Board member may request discussion of an item on the consent calendar.

A. RCD Activity Report for August

B. NRCS Activity Report for August

C. Approve change to RCD Policy 2500, "Leaves" to be consistent with IRS rules.

One minor change related to 'personal leave' (2500.4.1) is being made to be consistent with IRS rules. Employees will now be credited personal leave hours at the beginning of each calendar year rather than at the beginning of each fiscal year. No other changes to the policy are necessary at this time. An announcement regarding this change was made at a staff meeting in July 2016.

6. SET ITEMS OR PUBLIC HEARINGS

There are no set items or public hearings

7. UNFINISHED BUSINESS

A. Update on proposed Waste Discharge Requirements for Vineyards in Sonoma Creek and Napa River watersheds.

8. NEW BUSINESS

A. Review and Discussion of District Financial Reports *Anna*

Accounts Receivable and Cash Flow will be presented.

B. Provide input to NRCS regarding desirable skills and attributes to consider when filling the position of District Conservationist for the Napa Office. *Leigh*

As NRCS searches for a new District Conservationist for the Napa Field Office, they are interested in obtaining input from the RCD for consideration during the hiring process.

C. Authorization for President to sign Amendment No. 1 to RCD Contract No. 2016-06, amending the scope of work and maximum compensation due to unanticipated conditions at the project site. *Leigh*

This amendment increases maximum compensation from \$175,626 to \$223,000, an increase of \$47,374. The amendment also amends the scope of work to address unanticipated conditions at the project site that result in additional excavation and labor. A large amount of debris (tires, old logs, cables, scrap) was found buried at a stream crossing being treated at the project site. The debris is “clean” but needs to be removed and properly disposed of. Removal of the debris also results in a need to modify the site design to ensure channel and bank stability.

D. Approve Resolution 2016-06 requesting the Napa County Board of Supervisors reappoint four directors whose terms are expiring to the governing board of the Napa County Resource Conservation District in lieu of election. *Leigh*

The terms of Directors Kanagy, Hoenicke, Anderson Bennett, and Pramuk expire on November 25, 2016. Each Director submitted an application expressing their interest in being reappointed to the RCD Board for the term expiring November 27, 2020. Public notice of the openings was posted between July 7, 2016 and August 31, 2016. No additional applications for appointment were received. Staff recommends that the RCD approve this resolution.

E. Discussion and possible action to approve Resolution 2016-05 supporting participation in an effort to assess the feasibility of creating a Joint Powers Authority for Resource Conservation Districts in the North Coast. *Leigh*

Napa RCD staff has been participating with nine other RCDs in the north coast to explore ways to increase capacity through collaboration with one another. The effort is sponsored by CARCD, and is called “Durable Collaboration.” Creation of a Joint Powers Authority for RCDs in the north coast area has arisen as a possible model to increase collaboration, provide improved conservation services and programming across the region, and address some of the administrative challenges that all individual RCDs face. This resolution supports participation in a feasibility assessment to identify potential benefits, costs, and possible governing and administrative structures related to developing a Joint Powers Authority among multiple RCDs in the north coast area. It further supports partnering with

other RCDs to request funding for the assessment from the Department of Conservation and explicitly recognizes that time will be spent on this effort. A resolution is being sought from all RCDs in the north coast for the purpose of demonstrating support for the effort.

F. Correspondence

1. Extension of Public Comment Period on draft General WDRs for Vineyard Properties and related CEQA documentation - San Francisco Bay Regional Water Quality Control Board
2. Legislative Update – CARCD and Conservation Strategies Group
3. CSDA Publication – July-August 2016 Issue
4. CARCD Update regarding legislative hearing on Little Hoover report/ recommendations about California Special Districts
5. Draft Agenda for 71st Annual CARCD Meeting and Conference

9. ADJOURNMENT

UPCOMING DATES AND EVENTS:

October 13 – Board Meeting 8:00 A.M.

November 10 – Board Meeting 8:00 A.M.

December 8 – Board Meeting 8:00 A.M.